

# **Report to Neighbourhoods Select Committee**

**Date of meeting: 26 June 2018**

**Subject: Corporate Green Working Party Updates**

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**Committee Secretary: Vivienne Messenger (01992 564265)**

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## **Recommendations/Decisions Required:**

**That the Select Committee notes the progress and updates from the Corporate Green Working Party.**

## **Report:**

1. The Corporate Green Working Party (CGWP) was originally set up in 2012 with a focus on the Council's internal functions. It continues to work across departments within EFDC. We have a Commitments and Action Plan to both look at what we can and should do within EFDC, and also to record what has been done to measure how far we have come. The actions for the CGWP are divided between climate adaptation, tackling our greenhouse gas emissions, and other general sustainability projects. This can vary from looking at our energy use and how to reduce it, to finding ways we can reduce our paper usage through streamlining our systems and processes.
2. The CGWP met on 6 March 2018. Unfortunately there were a number of officers unable to attend this meeting.
3. The group discussed the commitments and actions plan. The aim of the commitments and actions spreadsheet is to both keep track of what we are doing throughout EFDC as well as highlight what we would like to do in the group. The plan has been updated to focus on a few key actions right now, with the other actions to review/complete as the key actions are completed. The plan was updated and is attached.
4. Several new updates and initiatives are:
  - There is a new electronic elections system, allowing those who work in elections to update their information and apply for roles online. This saves paper and also means that a person only has to update their information once instead of several times.
  - The scanning group continue to make good progress and electronic forms are progressing. This will cut down on the amount of paper being used as well as the amount of paper moving in the building.
5. The next meeting of the CGWP will be held on 5 June 2018.

**Reason for decision:** Not applicable.

**Options considered and rejected:** Not applicable.

**Consultation undertaken:** Not applicable.

**Resource implications:** The Corporate Green Working Party is comprised of staff members across EFDC. There are no resource implications as it is only time allocated to the group.

Budget provision: None.

Personnel: Internally resourced.

Land: N/A

Community Plan/BVPP reference: N/A

Relevant statutory powers: N/A

Background papers: Previous Neighbourhoods Select Committee reports, January 2018.

Environmental/Human Rights Act/Crime and Disorder Act Implications: N/A

Key Decision reference: (if required) N/A